**Cal Tahoe Emergency Services Operations Authority**

JPA Board of Directors

Regular Meeting

Friday December 11, 2020 10:00 AM

Zoom Virtual Meeting

Minutes

**I. Special Meeting- Call to Order/ Roll Call/ Pledge of Allegiance**

 **A. Chairperson Wallace Called the Meeting to Order at 10:05am**

 **C. Board Attendees**

* Tamara Wallace, Chairperson
* Mike Cathcart, Vice Chair
* Leona Allen, Director

 **Other Attendees**

* Ryan Wagoner, CTESOA Executive Director
* Kayla Galvan, CTESOA
* Brad Zlendick, Chief LVFD
* Steve Pevenage, LVFD
* Clive Savacool, Chief City of SLT
* Nick Clair, Attorney
* Sue Hennike, County of El Dorado
* Paula Peterson, South Tahoe Now

 **Communications from the Audience on Non Agenda Items.**

 None.

 **Public’s Chance to speak on any Non-Agenda Items**.

 None.

 **D. Note about California’s Open Meeting Law**

1. **Approval of Agenda**

DirectorCathcart moves to approve the agenda. Director Allen seconds.No further discussion. Director Wallace votes Aye, Director Allen votes Aye, Director Cathcart votes Aye. Motion carries unanimously.

**2. Approval of the Meeting Minutes from October 12, 2020**

Chairperson Wallace states Director Allen was not at the last meeting and therefore the item needs to be postponed.

1. **Review Construction Bid**

Executive Director Wagoner explains the JPA only received one construction bid, which came in well over budget. One option that the Haen offered was to do a walk through and do value engineering to determine a more accurate cost. Director Cathcart explains value engineering and that the Haen may have included items that should be part of the second phase of construction. Executive Director Wagoner states that Chief Savacool has reached out to the California Ambulance Association to determine if the JPA needs to be in an essential services building, which if not, would change the scope of the project. Sue Hennike gives an update on the RFP status and states that the County has told the State they need to release it no later than January. Executive Director Wagoner states it may be worth considering postponing the bidding until after the RFP has been awarded, keeping in mind that the JPA staff will remain in rental houses. Chairperson Wallace recommends waiting to do the value engineering until the Ambulance Association clarifies the classification issue. Attorney Nick Clair recommends the Board reject all bids at this time and go out to bid again. Executive Director Wagoner asks Attorney Nick Clair about options moving forward. Nick Clair reminds the Board that they are able to and have given Executive Director Wagoner discretion to make decisions rather than coming back to the Board. Director Cathcart moves to authorize Executive Director Wagoner to follow up on the designation issue to determine whether or not the classification can be changed to reduce the scope of work and therefore reduce the price, and to authorize him to discuss with the Architect or Contractor any value engineering proposals that might be appropriate to reduce the price on the first phase without affecting the second phase and making sure there is no duplication of effort between the first and second phases and then if he cannot reduce the price to within the estimated amount, authorize him to submit with the changes from the designation and the affected value engineering suggestions to submit to rebid with a wider net. Director Allen seconds. Further discussion. Executive Director Wagoner clarifies that the Board does not want him to reject the bid so that the value engineering can be discussed. Chairperson Wallace adds that he has the discretion to do so after the value engineering. No additional further discussion. Director Wallace votes Aye, Director Allen votes Aye, Director Cathcart votes Aye. Motion carries unanimously.

 **D. Adjournment**

 Chairperson Wallace adjourns the meeting at 10:35am.