



## The California Tahoe Joint Powers Authority

3066 Lake Tahoe Blvd, South Lake Tahoe CA 96150

Phone- (530) 542-6250 Fax- (530) 542-6261

### Executive Director

Ryan Wagoner

### Board of Directors

Leona Allen, Mike Cathcart  
Tamara Wallace, John Rice, Cristi Creegan

JPA Board of Directors

Special Meeting

Monday November 27, 2023 at 12:00pm

2211 Keetak St. and Zoom

### 1. Special Meeting- Call to Order/ Roll Call/ Pledge of Allegiance

#### A. Chairperson Allen called the meeting to order at 12:17pm

#### B. Board Attendees

- Leona Allen, Director
- Mike Cathcart, Director (Zoom)
- John Rice, Director

#### Other Attendees

- Ryan Wagoner, CTESOA Executive Director
- Kayla Galvan, CTESOA

#### Virtual Attendees

- Nick Clair, Attorney
- Rob Merritt, Accountant
- Aimee Treutlein, CTESOA

#### C. Communications from the Audience on Non-Agenda Items

None.

#### Public's chance to speak on any Non-Agenda Items

None.

#### D. Note about California's Open Meeting Law

##### 1. Approval of the Agenda

Director Rice moves to approve the agenda with no changes. Director Cathcart seconds. No further discussion. Motion carries unanimously.



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### 2. Approval of the Meeting Minutes from October 18, 2023

Director Rice moves to approve the minutes from October 18, 2023. Director Cathcart seconds. No further discussion. Motion carries unanimously.

### 3. Approval of the DG Granade Contract

Executive Director Wagoner states that at the previous meeting the Board granted him authority to enter into an extension agreement, and now needs to grant authority to enter into the final construction agreement. Director Cathcart moves to give authorization to Executive Director Ryan Wagoner to enter into the construction agreement with DG Granade. Director Rice seconds. No further discussion. Motion carries unanimously.

### 4. Approval of the County TOT Contract

Attorney Nick Clair provided the Board Members with a memo regarding the agreement. Executive Director Wagoner states he has done all he can so far to minimize costs and build in approximately 6% contingency. Additionally, he is meeting with the Contractor and architect to discuss what else can be done, such as preordering any supplies, in anticipation of a spring construction date. Accountant Rob Merritt suggests opening a separate bank account for the construction funds to help keep the dedicated funds separate from the regular contract funds. Director Rice moves to approve the County TOT Contract and authorize Executive Director Wagoner to open a separate bank account for the TOT funding. Director Cathcart seconds. No further discussion. Motion carries unanimously.

### E. Adjournment

Chairperson Allen adjourned the meeting at 12:39pm.