



Cal Tahoe Emergency Services Operations Authority

JPA Board of Directors
Regular Meeting
Thursday April 21, 2022 9:00am
2211 Keetak St. South Lake Tahoe, CA 96150

1. Regular Meeting- Call to Order/ Roll Call/ Pledge of Allegiance

A. Chairperson Wallace called the meeting to order at 9:07am

C. Board Attendees

- Tamara Wallace, Chair
- John Rice, Director
- Leona Allen, Director

Other Attendees

- Ryan Wagoner, CTESOA Executive Director
- Kayla Galvan, CTESOA
- Aimee Treutlein, CTESOA
- Brad Zlendick, Chief, LVFD
- Andrew Sessions, LVFD
- Brooke Martone, Monarch Architecture
- Brian Martone, Monarch Architecture

Virtual Attendees

- Sue Hennike, El Dorado County
- Gary Gerren, Chief FLLF
- Nick Clair, Attorney
- Rob Merritt, Accountant

Communications from the Audience on Non-Agenda Items

None.

Public's chance to speak on any Non-Agenda Items.

None.

D. Note about California's Open Meeting Law

1. Approval of the Agenda

Chairperson Wallace states that Item 3 and 4 need to be switched. Director Rice moves to approve the agenda with the change. Director Allen seconds. No further discussion. Motion carries unanimously.

2. Approval of the Minutes from February 9, 2022

Director Rice moves to approve the minutes from February 9, 2022. Director Allen seconds. No further discussion. Motion carries unanimously.

3. Ratification of Building Agreements

Executive Director Wagoner explains that several agreements needed to be signed in order to get started moving forward with the building. Brooke Martone explains that the original engineer made it clear there was no way to give the front of the building structural integrity without demolishing it. She then explains the plans for phase two of construction. The current timeline would be an August first start date. Director Rice asks if there is a plan to build shop space in the garages. Director Wagoner states that there is no plan for a workshop at this time. Director Wallace asks what the coverage needs are. Brooke explains that it is difficult to say at this time what the total coverage will be. Sue Hennike states that coverage was discussed as part of the terms of the 56-Acre Project agreement between the City and County which states that the City will assist in getting coverage for the paramedic facility which shall include the transfer of "not less than 50 square feet of City held land". Director Wallace asks if the building plans are for now or for the future. Executive Director Wagoner states that multiple scenarios were considered but ultimately the building plan landed on ambulance service

needs for the next fifteen years. Director Wallace asks what the plan is for the crew during this phase of construction. Brooke explains the plan is to have a construction fence which will keep the ambulances clear but staff may need to park at the Rec Center. Director Rice moves to ratify the five building agreements as presented. Director Allen seconds. No further discussion. Motion carries unanimously.

4. Lease Agreement Update

Executive Director Wagoner states that this is the draft lease agreement between the County and the JPA. Sue Hennike clarifies that the agreement was approved by the Board of Supervisors on March 22nd. Director Wallace and Director Allen agree that a special meeting should be held to approve the agreement.

5. Year to Date Financials

Executive Director Wagoner makes note of unexpected income from the Caldor Fire strike team and from FEMA grants. He also notes that the Ambulance Inflation Factor came in at 5.1% in January which was the largest it has ever been. He also makes note of specific line items that are high or over-budget.

6. Approval of the Preliminary Budget

Executive Director Wagoner reminds the Board that as part of the contract the budget has built in 2.5% escalators on line items that are out of the JPA's control. He states that this is not the final budget but a preliminary must be approved in order for staff to pay bills July 1. Director Allen makes note that the increase in the budget is not only do to rising costs but also to increased service and capabilities in the community. Executive Director Wagoner makes note of some line items that increased significantly. Director Rice states that he expects hourly wages to rise closer to \$20 per hour and asks the Executive Director if the JPA is experiencing wage pressure or has a pay increase plan. Executive Director Wagoner responds that there is an internal Pay Committee that has been evaluating the current pay and doing a payroll study among other agencies, and an 8% increase is budgeted in this preliminary budget. Director Allen moves to approve the Preliminary Budget. Director Rice seconds. No further discussion. Motion carries unanimously.

7. Approval to Surplus Ambulance Chassis 9845

Executive Director Wagoner explains that the JPA has an ambulance remount schedule that states when an ambulance reached 150,000 miles it gets moved to reserves and prompts the ambulance already in reserves to be remounted. The

Chassis 9845 has 163,000 miles on it, the next ambulance in line has 130,000. Executive Director Wagoner states he has budgeted to surplus this chassis, pay off the current ambulance lease, and begin a new lease for this remount in Fiscal Year 23. Andrew Sessions states that the best-case scenario for a new chassis is a 9 month wait and 400 days to delivery. Executive Director Wagoner states that Braun offered \$750 for the chassis, his recommendation is to sell it privately because he believes the JPA could get more money for it. Director Rice moves to approve the surplus of ambulance chassis 9845. Director Allen seconds. No further discussion. Motion carries unanimously.

8. Approval of the Ambulance Purchase Agreement

Executive Director Wagoner states the JPA uses HGAC to get government contract pricing and that they go out to bid for the best price on our behalf. Andrew Sessions states that some vendors used in the past are no longer producing products and the JPA will see cost of the new options soon. Director Allen moves to approve the Ambulance Purchase Agreement not to exceed \$170,000 purchase price. Director Rice seconds. No further discussion. Motion carries unanimously.

9. Ambulance Equipment/ Maintenance

Chief Zlendick states he wanted to bring the Board's attention the difficulties in obtaining parts for the vehicles and that Lake Valley has begun to stock up on parts and tires for the vehicles. He reiterates the difficulties in acquiring vehicles and recommends that the board consider purchasing an additional ambulance as soon as possible.

G. Adjournment

Chairperson Wallace adjourns the meeting at 10:35am.