

CALIFORNIA TAHOE EMERGENCY SERVICES OPERATIONS AUTHORITY

Meeting of the Board of Directors

January 12, 2015 at 9:00 am

Lake Valley Fire District Station #7 - Classroom

2211 Keetak St, South Lake Tahoe, CA 96150

I. Regular Meeting

A. Call to Order – 9:00 am - quorum was established

B. Roll Call – Present at the meeting were:

Executive Director of the JPA Ryan Wagoner
Board Chairperson Robert Bettencourt
Board Director Dave Huber
Board Director JoAnn Conner
Fire Chief Jeff Meston City of South Lake Tahoe Fire Department
Fire Chief Gareth Harris Lake Valley Fire Protection District
Fire Captain Marty Creel South Lake Tahoe Fire Department
Battalion Chief Dave Hekhuis Lake Valley Fire District
Rich Todd, EMS Administrator for CTESOA
Attorney for the JPA – Dave Hale
Firefighter / Paramedic Perry Quinn Lake Valley Fire District
Firefighter / Paramedic Tony Gasporra Lake Valley Fire District
Fire Marshal John Poell Lake Valley Fire District
Member of the Public Bill Crawford
Member of the Public Jonni Crawford
Sallie Ross-Filgo Administrative Assistant South Lake Tahoe Fire / Recording minutes

C. Pledge of Allegiance

Communications from the Audience on Non Agenda Items:

Jonni Crawford spoke to the group about her concerns about the bills her husband received for services. She did not understand the Fire Department bill. Chief Meston explained the bill to her. She did not understand the way the billing happens with the County, Wittman, and the JPA. Bob Bettencourt explained how the JPA works to her. She feels like Medicare and the County aren't working together. Medicare paid part of the bills but not all. She felt confused when she talked to Medicare and to the billing service, Wittman. She has a concern about fraud. Bob Bettencourt referred her to speak to Rich Todd, who is present. He explained how the billing process works. Bill Crawford addressed the group and said he felt confused by the bills as well. Ryan Wagoner explained that the JPA contract with the County does not allow the JPA to bill for patient services. Rich Todd gave her his card and asked her to call him so he could explain more about how the billing works. Bill Crawford stated that the City is not getting its fair share of the County ambulance money.

D. Approval of Agenda –Dave Huber made a motion to approve the agenda with no changes. 2nd by JoAnn Conner. All were in favor. Motion passed unanimously.

E. Approval of Minutes 11-20-14 - A motion was made by Dave Huber to approve the meeting minutes of 11-20-14. All were in favor. Motion passed unanimously.

II. Old Business

A. Critical Care Transport Update: Ryan Wagoner – Waiting on Dr. Brazzel for the final approval. The final scope was presented. Should be complete this month. Training for both compartments has been completed.

B. Ambulance Order Status Update: Ryan Wagoner went over the spec sheet. Still not ready yet but almost. Will take delivery in April.

C. El Dorado County EMS Agency: Rich Todd is checking mileage on ambulances. Wants to make sure documentation is correct. Will be checking all agencies to make sure all are in compliance. There is a course the ambulances will have to drive to make sure the mileages are reading correctly. GEMT funding will be the topic of conversation at the next meeting. Working on CQI coordination.

D. Policy and Procedure Manual has been sent out. Attorney Dave Hale said there are a couple of things in the policies that need to be changed, such as the purchasing provisions. Dave Huber said the fiscal year should be adjusted and the election of members should not be at the end of the year. Bob Bettencourt asked that both Chiefs read the Policies and Procedures, comment, and approve. Table this item until next meeting.

E. GEMT progress – Rich Todd said they (County) are still working on this. Has letter of request, will be bringing it to the HHSA meeting on Jan 14th, please submit anything else you would like to add for me to bring to the meeting. Wants to make sure CalTahoe is represented well. Board of Supervisors will be deciding where this money will be allotted. We should know in the next 2 months.

III. New Business

A. MOU with AMR: Ryan Wagoner explained that about a month ago, the south shore system ran out of ambulances. We don't want this to be a problem again. American Medical Rescue was called in to help but has expressed a desire to help where they can but they wish to have an MOU drawn up between AMR the JPA. This would be a benefit to Barton, but it is not necessary. There was a conversation about the pros and cons of this. There was further conversation about Barton upgrading their code 2 patients to code 3's to get them out of the hospital. This is a huge problem and it depletes resources that need to be available for true emergencies. Chief Harris said Barton needs to clarify on whom to call or not call when they run into a problem with having no resources to transport. Chief Harris wants the process to be put in the Policies and Procedures. Rich Todd mentioned that the dispatchers have the right to ask why Barton is upgrading codes. They are certified to do that.

IV. Staff Reports -

A. SLTFD – Chief Meston said SLTFD is losing 2 paramedics next month. We are working on a new hiring process and hopes the JPA will be involved in that. NYE and SnowGlobe went great this year. RockMed, (the medical tent at SnowGlobe) was great, very helpful. There were only a few transports because of them.

B. LVFD – Chief Harris said LVFD recently hosted an ACLS and ITLS class. Also had a significant snowmobile call. Billing issues for 2014 have been solved. Rock Med decreased the load on the ambulance system during SnowGlobe. Rich Todd expressed thanks to Sophie, Kim, and Mike Anderson for their great help during SnowGlobe. Rich Todd talked about the missing information on tags that are very old. We may be fined for 6 tags that belonged to a medic that no longer works in the system. Trying to avoid a fine, but there is potential for it. There was further discussion about how much time has been spent on the City's side on fixing the items the County has asked for. Ryan Wagoner said a different vendor may be helpful. There was further discussion about ipcr vs. other programs.

C. Executive Director Report – Ryan Wagoner said the fuel cards have arrived this month – ambulances are now required to use these cards for fueling the ambulances. These costs will reduce the JPA fuel cost by \$300-\$500 per month and possibly up to \$700 per month. Ryan has sent our contracts and Bylaws to Dave Hale. Has also sent out an RFP for dispatch. Tony Gasporra asked Marty Creel about getting the CAD push.

- D. Financial Reports FY 14/15 – Ryan Wagoner talked about the report that is up to date. City billing – there is still a discrepancy. The City says the JPA owes them \$90,000. The JPA did pay that. We are looking into this. Has not been invoiced for dispatch. When Ryan invoices the County, it takes 30-40 days for the checks to come in. The cell phone budget will be going down. Insurance premiums went down. JPA received a check. Monitors were discussed. Holding off on the purchase.
Dave Huber talked about the benefit assessment. Rich Todd to send documentation to Dave Hale. Dave Hale talked about how benefit assessments work and what to consider if the JPA wants to update it. He recommended the document be changed to include townhouses, mobile homes, and rates be changed. This will require a 218 voting process. It would also require the hiring of an engineer to analyze the situation and there would be an RFP required for that person.
Ryan Wagoner said the fixed asset expenditures are on hold for now. We are running a deficit.

Motion by Dave Huber to adjourn and 2nd by JoAnn Conner. All approved.

Open meeting was adjourned at 11:30 am

V. Closed Session – Began at 11:30am

- A. Legal counsel regarding county billing audit request.

Closed session adjourned 12:15pm

Next meetings scheduled for April 13th at the City, July 13th at Lake Valley, and Oct 12th at the City.

Meeting minutes recorded by Sallie Ross-Filgo

Minutes Submitted by Ryan Wagoner Executive Director/JPA:

Minutes approved by Robert Bettencourt Chairperson Cal Tahoe JPA Board of Directors:
