

CALIFORNIA TAHOE EMERGENCY SERVICES OPERATIONS AUTHORITY

Meeting of the Board of Directors

September 30, 2014 at 9:00 am

Lake Valley Fire District Station #7 - Classroom

2211 Keetak St, South Lake Tahoe, CA 96150

I. Regular Meeting

A. Call to Order – 9:06 am - quorum was established

B. Roll Call – Present at the meeting were:

Executive Director of the JPA Ryan Wagoner

Board Chairperson Robert Bettencourt

Board Director Dave Huber

Board Director Angela Swanson

Fire Chief Jeff Meston City of South Lake Tahoe Fire Department

Fire Chief Gareth Harris Lake Valley Fire Protection District

Fire Captain Marty Creel South Lake Tahoe Fire Department

Battalion Chief Dave Hekhuis Lake Valley Fire District

Rich Todd, EMS Administrator for CTESOA

Sallie Ross-Filgo Administrative Assistant South Lake Tahoe Fire / Recording minutes

C. Pledge of Allegiance

No Communications from the Audience on Non Agenda Items.

D. Approval of Agenda –Bob Bettencourt asked for changes to the agenda – Item A should read 2014/2015. Item E should be 8/28, not 8/18. Dave Huber made a motion to approve the agenda with the aforementioned amendments and seconded by Angela Swanson. All were in favor. Motion passed unanimously.

E. Approval of Minutes 8-28-14 - A motion was made by Dave Huber to approve the minutes of August 28, 2014 and was seconded by Angela Swanson. All were in favor. Motion passed unanimously.

II. Old Business

A. There was a discussion about the preliminary 2014/2015 budget. Talked about the purchase of an ambulance and how future purchases will deplete the reserves. Discussed the recent letter written to the County asking for an increase in revenue to support the ambulance system.

B. Talked about whether to approve the final budget even if it's not balanced. Talked about using the term "Cost Applied" instead of "Management Fee". Dave Huber made a motion to approve the final budget with added contingencies and Capital Expenses to be discussed at a later time. Angela Swanson 2nd the motion. All were in favor. Motion passed unanimously.

C. Rich Todd talked about the last Medical Advisory Committee (MAC) meeting, the Chief of the personnel division EMS Authority spoke; he gave a lot of good information, at our next MAC meeting, the Head of Trauma for Marshall Hospital will be speaking. The Level 3 Trauma Center at Barton Hospital is about to be evaluated by the American College of Surgeons on Oct 9 and 10. Rich Todd anticipates that they will pass their site visit. This is huge for Barton. It takes about 4 to 6 weeks to find out if they passed.

Re: PCR's, there is a large list of PCRs that are overdue. Some are missing small pieces of information. It was determined that this is partially the fault of the computer system and partially the fault of the paramedics. Both agencies will be contacting the people in charge of CQI and working on this issue immediately. Also, GEMT payments are beginning to come in. Somewhere near ½ million dollars. The JPA will be asking for some of that is a reimbursement for services provided.

D. IFT On Call Study – Marty Creel talked about the results of the On Call study. The study was given to everyone in the room. Marty Creel said the trial was successful. At this time the JPA wouldn't be able to put this program into place due to a very tight budget, but all appreciated the time and work that went into finding out if this could be beneficial to the ambulance system in the future. There was a discussion about a benefit assessment for CSA#3 for an ambulance service tax.

III. New Business

A. Credit Card for the Executive Director – Ryan Wagoner has requested a credit card to pay for some bills. All were in agreement that he should have a card with a \$10,000 limit. The card will be furnished by US Bank through the Cal-Card system through Lake Valley Fire. Dave Huber made a motion to approve Ryan Wagoner getting a Cal-Card with a \$10,000 limit. Angela Swanson 2nd the motion. All approved. Motion passed unanimously.

IV. Staff Reports -

A. SLTFD – No report.

B. LVFD – No report.

C. Executive Director Report – Ryan Wagoner said he was able to get signatures from all parties on the dispatch contract. There will be an RFP put out for dispatch services. This will happen at the end of the year with the proposals being due by March. Angela Swanson wants to add “Board Reports” so the Board members can have an opportunity to speak as well as language added into the purchasing policy noting the credit card. Angela Swanson brought up the issue of attorneys. The JPA needs representation. Wants this accomplished by the end of the year. Angela Swanson would like a special meeting before December to discuss a Dispatch RFP and an attorney.

D. Financial Reports – This was already discussed in item B Section 1.

Open meeting was adjourned at 10:10 am and went into closed session. Next special meeting is scheduled for October 23, 2014 at 9:00am at the City Airport Conference room downstairs.

V. Closed Session –

A. County Contract Funding Letter

B. The Board returned from closed session at 11:00 am.

No action was taken.

Adjournment - The open meeting was adjourned at 11:01 AM

Meeting minutes recorded by Sallie Ross-Filgo

Minutes Submitted by Ryan Wagoner Executive Director/JPA:

Minutes approved by Robert Bettencourt Chairperson Cal Tahoe JPA Board of Directors:
