

**CALIFORNIA TAHOE EMERGENCY SERVICES OPERATIONS AUTHORITY**  
**Meeting of the Board of Directors**  
**May 23, 2013, 9:00 am**  
**Lake Valley Fire Station 7**  
**2211 Keetak Street, South Lake Tahoe, CA 96150**

**I. Regular Meeting – 9:00 am**

**1. Call to Order – 9:05**

**2. Roll Call – Present at the meeting were;**

Board Chairperson Robert Bettencourt  
Director Dave Huber  
Director Angela Swanson  
Director JoAnn Conner  
Executive Director Tony Gasporra  
Rich Todd – El Dorado County Emergency Medical Services Authority  
Chief Gareth Harris – Lake Valley Fire Protection District  
Chief Bruce Martin – South Lake Tahoe Fire Department  
Battalion Chief Andy Kaufer – Lake Valley Fire Protection District  
Brad Zlendick – Lake Valley Fire Protection District  
Captain Marty Creel – South Lake Tahoe Fire Department  
Captain Mark WyGant – South Lake Tahoe Fire Department  
Engineer Kim George – South Lake Tahoe Fire Department  
Engineer Perry Quinn – Lake Valley Fire Protection District  
Firefighter/Paramedic Sophie Tetlow – South Lake Tahoe Fire Department  
Firefighter/Paramedic Mike Taormina - South Lake Tahoe Fire Department  
Firefighter/Paramedic CJ Stinson – South Lake Tahoe Fire Department

**3. Pledge of Allegiance**

**4. Communications from the Audience on Non-agenda Items - None**

**5. Approval of Agenda –** A motion was made by Angela Swanson and seconded by Dave Huber to approve the agenda with the deferral of Item 9 to the budget discussion. The motion passed unanimously.

**6. Approval of Minutes from 2-26-2013 –** A motion was made by Dave Huber and seconded by Angela Swanson to approve the minutes from the February 26, 2013 meeting with a correction to Item 3 – the JPA is a beta site, not an alpha site.

**II. Old Business**

**7. West Slope JPA Ambulance Sharing Plan –** Marty Hackett was able to get the update memo from ED Gasporra and will take it to his board for review and approval.

**8. EPCR Quote and Contract –** ED Gasporra has not received any quotes from Forte Holdings. They are close to a final product and once they have approval they will be charging us for iPCR use. Rich Todd advised that the system is used on both the west and east slope.

**9. FTO Accreditation and Internship Fees** – deferred to budget discussion.

**10. Dispatch Update** – Chief Harris advised that Camino will release their bid on May 27<sup>th</sup> once it makes its way through the chain of command. Douglas County issued a quote for dispatch that was different than the original format where each department would be billed for total call volume. They are holding a meeting with all dispatch stakeholders to revise the format. Washoe County deferred the quote process to Chief Brown from North Lake Tahoe FPD. Their quote is also not ready. It is hoped that the JPA can maintain status quo with South Lake Tahoe dispatch until quotes are received. Clarification was made regarding the dispatch services for the west slope. Rich Todd discussed the integration with iPad issues and how they should be addressed with the dispatch center being considered. Kim George reported that the integration issues are being investigated between Cyrun and iPad. Angela Swanson recommended that a sub-committee be developed to deal with the dispatch bids. Directors Conner and Huber volunteered to participate. ED Gasporra was directed to provide Chief Martin with the RFP so that a bid from the City can be provided.

### **III. New Business**

**11. El Dorado County EMS Agency** – Rich Todd advised the Board that he does not have enough information about Heavenly Ski Resort's invoicing process and their benefit assessment contribution to make a report. He advised that ED Gasporra submitted a letter requesting the first year of continuance on the JPA contract. EMSA is checking time compliance for the past 12 months, and then a letter will be sent to the JPA acknowledging the continuance. He also thanked Chief Martin for attending the Board of Supervisors meeting acknowledging Kim George and Sophie Tetlow for EMS Week. He further advised the Board that the JPA has the ability to request additional funds from the County for unanticipated expenditures. Clarification was made regarding the makeup of CSA3 (EMS only) as well as how the ambulance billing process works.

Director Bettencourt asked the Board to move the Closed Session up to precede Item 12.

**13. Ambulance Donation** – ED Gasporra received an e-mail from Chief Ben Sharit regarding the possibility of a donation of ambulances to Pyramid Lake Fire/Rescue Department. He read the letter from the tribal government representative requesting the donation. Neither ambulance has drawn much interest when advertised for sale. Historically the ambulances were given to a company in Southern California to sell. They've been listed on the Western Fire Chiefs and EBay for \$20,000 each. A recommendation was made to continue to try to sell them as a donation cannot be justified at this time.

### **IV. Staff Reports**

Kim George advised that iPCR is working on CAD integration which will be very useful. There is only one more component to be added before the system is completely paperless. She has also been dealing with the contract issues with the iPCR corporate office.

ED Gasporra has been in contact with Joe Harn (El Dorado County Auditor-Controller), who has hired Bob Johnson, CPA, to audit the 2011/2012 and 2012-2013 books. Balance detail sheets will be provided to the Board once the billing process has been stabilized.

**V. Closed session**

The Board went into closed session at 10:10 am. The Board reopened at 11:35 am with no reportable action taken.

Item 12 (Executive Director Recruitment) was tabled to the next meeting.

Next meeting: The Board decided to set consistent meetings on every second Thursday of the quarter. The first meeting will be on July 11, 2013 at 9:00 am in the Airport Conference Room. The next two meetings are on October 10, 2013 and January 9, 2014. Meeting locations will be rotated between the Airport and Lake Valley Fire Station 7. ED Gasporra will post the information on the website.

Angela Swanson requested that next meeting's agenda include an item for introducing the new City Attorney, Tom Watson.

Chief Harris reported that an anonymous e-mail was sent to Lake Tahoe News regarding the cross-staffing of Station 6 by Lake Valley FPD. The Chief explained the process of cross-staffing to the Board.

**VI. Adjournment**

The meeting was adjourned at 11:52 am.

*Meeting minutes recorded by Leona Allen.*

Minutes submitted by Anthony Gasporra, Executive Director/JPA:

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Minutes approved by Robert Bettencourt, Chairperson/JPA Board of Directors

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