

CALIFORNIA TAHOE EMERGENCY SERVICES OPERATIONS AUTHORITY
Meeting of the Board of Directors
July 25th, 2012 at 8:00 am
Lake Valley Fire Station #7
2211 Keetak Street, South Lake Tahoe, CA 96150

I. Regular Meeting

1. Call to Order – 8:10 am
2. Roll Call – Present at the meeting were Board Chairperson Robert Bettencourt; Director Dave Huber; Director Tom Davis; Director Angela Swanson; Executive Director Anthony Gasporra; Chief Gareth Harris Lake Valley Fire Protection District; Chief Brian Uhler City of South Lake Tahoe Fire Department; Andy Kaufer, John Poell, Brad Zlendick of Lake Valley Fire Protection District; Sallie Ross, Marty Creel, Kim George of South Lake Tahoe Fire Dept; Bryan Pond Previous Executive Director CTESOA
3. Pledge of Allegiance
4. Communications from the Audience on Non Agenda Items – Marty Creel brought up the subject of the JPA organizational chart and the function of the Executive Directors position. The ePCR program will be needing some new upgrades, including a wireless system for transmitting PCR's. Sophie Tetlow from SLTFD is obtaining bids to accomplish this. The reason for the need is due to the inadequate internet access in SLTFD stations. Kim George said that there is a HIPAA component that needs to be installed as well. There has been talk about Forte Holdings giving an iPad to Barton Hospital to make the transmittals more certain.
Bob Bettencourt requested a new agenda item be added for the next meeting regarding Wi-Fi for Station #3. Marty Creel said that traditionally the City has handled the EMS billing. The collection point has been at Station 3. Now we are at the iPCR stage where there is no paper. Marty would like to see the 3 people that have been involved with the iPCR stay in those roles. Tony Gasporra said that he recognizes that Sophie Tetlow is the lead person and that they have endorsed her in that position. Bob Bettencourt asked Marty Creel to clarify the Org chart issue. Marty Creel said that he does not feel like the City is sharing the knowledge that Lake Valley has. Brian Uhler to follow up on this issue with Chief Harris and Tony Gasporra. Tony Gasporra stated that there are no changes to the agenda.
5. Approval of Agenda - A motion was made by Dave Huber moved that there are no changes to the agenda, and seconded by Tom Davis to approve the agenda. Motion passed unanimously.
6. There was a demonstration outside by Stryker on the new power gurneys.
Bob Bettencourt wants to look at options to be able to acquire these new gurneys.
7. Approval of Minutes 6-13-12 - A motion was made by Dave Huber and seconded by Tom Davis to approve the minutes. Motion passed unanimously.

II. Old Business

8. Review Budget – Tony Gasporra has the numbers in from South Lake Tahoe and Lake Valley regarding past expenses, showed that Lake Valley is submitting an invoice to the JPA for expenses not charged for in the past.

Brian Uhler said that at the last JPA Board meeting we looked at some sample pay periods – there was a request to get copies of all pay periods for the last 4 years. There was an adjustment made on the City side from Oct 2011 through June 2012. A credit was issued to the JPA for the overage (7 people were billed for a portion of the year). The spreadsheet shows that there were 6 people paid out of the JPA for the past 4 years. Gareth Harris presented a bill to the JPA in the amount of \$243,326.20. This is the amount they under billed for the past 5 years.

Bob Bettencourt asked about the dollar amount associated with the overbilling by the city. Tony Gasporra said that the City has been charging for Captains and Engineers. Brian Uhler explained that in the past, there were times that there were Captains being paid from the JPA. That is not the case as of this year. Does not want to visit picking apart South Lake Tahoe’s past payroll records. The spreadsheet shows that there were 6 people being paid on average for the past 4 years. Brian Uhler recommends the JPA pay back the dollars that Lake Valley under billed. All agreed to pay Lake Valley Fire the invoice they submitted. Brian Uhler wanted to confirm that this payment come out of “old money”. JPA Board acknowledged and accepted the debt.

Dave Huber moved the approve debt be paid ½ now and ½ in 1 year, after review.

Tom Davis seconded motion and unanimously passed.

Angela Swanson would like to develop a policy document about staffing for both agencies. Gareth Harris said that the new budget has been simplified so that there are flat payments for personnel and overtime.

Angela Swanson wants a consent item on the next agenda that the payments are flat for personnel. Brian Uhler said that it should be in the policy that the personnel will hold the rank of Firefighter/ Paramedic.

9. Review and Implement West Slope JPA Ambulance Sharing Plan - Bryan Pond sent the ambulance sharing plan to Patrick Enright. It is still being looked at by the City legal office. There are still questions about response times and ambulance locations.

Bryan Pond would like to consider amending the contract to include the ambulance agreement after there is more clarification. Bryan Pond suggested tabling this item (#8)- wants to get input from Rich Todd on the item.

Tony Gasporra suggested keeping a reserve ambulance up at the lake.

III. New Business

10. Review 2011-2012 fiscal year budget - Gareth Harris said that personnel costs reflect an old \$51,000 payment on an old bill that was included in the budget when it should have been in a previous budget, which made the budget look incorrect on the Lake Valley side. The City side is also incorrect due to late billing. Bob Bettencourt wants each agency to please get their billing in on time, and would like to get the meetings down to 3 per year. Brian Uhler said that the meetings should be faster this year due to new simplified billing. Gareth Harris said that El Dorado County will be handling all the billing for Lake Valley fire from now on. The County will review David Olivo’s audit when beginning their accounting process.

Bob Bettencourt wants to table this item until there can be more accurate numbers. David Olivo will be asked to attend the next meeting to explain how he arrived at the numbers he provided. Angela Swanson would like to see the final bills go out by September. Angela Swanson wants to make sure that a letter goes out to David Olivo thanking him for his service and a notification that El Dorado County will be taking over the accounting for the JPA.

IV. Staff Reports

- 11. Tony Gasporra said the new ambulance has arrived and will be ready this week. The next 2 are scheduled for delivery in October.
JPA Board to take photos with new ambulance.
There is a specific dosage epinephrine shortage in the County and in the State.
The paramedics are able to mix their own dosages.
Marty Creel said this is just time consuming in a code situation.

V. Closed Session Closed Session 12.

- 12. Begin at 9:20am

VI. Adjournment – The meeting was adjourned at 9:30a.m. Next meeting scheduled TBA.

Meeting minutes written by, Sallie Ross-Filgo

Minutes Submitted by Anthony Gasporra Executive Director/JPA:

Minutes approved by Robert Bettencourt Chairperson Cal Tahoe JPA Board of Directors:
