



Cal Tahoe Emergency Services Operations Authority

JPA Board of Directors Special Meeting

Wednesday October 31,
2016 **9:00 am.**
Lake Valley Fire District Station 7 – Training Room
2211 Keetak St., South Lake Tahoe, CA 96150

MINUTES

I. Special - Call to Order/Roll Call/Introductions

A. Director Bettencourt called the meeting to order at 9:00 a.m.

B. Board Attendees:

- X Bob Bettencourt, Chairperson
- X Dave Huber, Director
- X Chief Jeff Meston, Fire Chief for SLTFR sitting in for Wendy David, Director
- X Tom Davis, Director

Other Attendees:

- X Ryan Wagoner, Executive Director
- X Tim Alameda, Fire Chief for LVFD
- X Jeff Michael, Interim Fire Chief for LVFD
- X Dave Olivo, CPA
- X Dave Hekuis, LVFD
- X Brad Zlendick, LVFD
- X Mike Anderson, LVFD
- X Dusty Lachapelle
- X Cynthia Montgomery, JPA Office Asst, Taking minutes

C. Pledge of Allegiance

1. None

D. Note about California's Open Meeting Law

1. Approval of Agenda

Motion to approve the agenda as submitted was made by Tom Davis seconded by Dave Huber. All were in favor. No further discussion. Motion carries unanimously.

2. Approve 2015 Financial Audit

Ryan Wagoner – Reviewed with Board – Special Meeting Minutes June 29, 2016 did not reflect the approval of the 2015 Financial Audit – recorded minutes show no record of approving 2015 Financial Audit – The Board needs to readdress this issue with a motion to comply with EDC requirements.

Motion to approve the 2015 Financial Audit was made by Tom Davis seconded by Dave Huber. All were in favor. No further discussion. Motion carries unanimously.

3. Year End 2015/2016 Budget/Actual (Treasurer)

Dave Olivo – presented to the Board a Summary Actual to Budget Year Ending 2015/2016 – A full review was discussed regarding increases with explanations – Discussion also held regarding fixed costs and variable costs and how this affects current contract and future contract(s) – the Board requested that a forecast for 1/24 hour period be done carrying the actual/fixed costs to run the station and all variable costs that are on and above actual/fixed costs during a 1/24 hour period.

Ryan Wagoner – Reported to Board that this is only a review – No action is needed

4. Approve 2016/2017 Final Budget (Treasurer/ED)

Dave Olivo – presented to the Board a Summary Actual to Budget 3 months ending September 30, 2016 – A full review and discussion was held regarding the comparisons, re-imbursements, IFT expenses and CSA3 management costs.

Dave Huber – asked if Dispatch Contract has been signed

Ryan Wagner – currently being handled through attorney

Dave Huber – get copy and place on regular meeting agenda for conformation that contract is signed and we have a copy

Chief Alameda LVFD – reviewed with the Board a dispatch system being used in Grass Valley for Fire Departments and EMS – this information is being discussed through the Regional Fire Chief's around the Basin and Tahoe-Douglas and North Lake FD are looking at joining – A brief discussion held and will take a look at this later under a discussion item on the Agenda.

Ryan Wagoner – presented to the Board for review and approval of the Budget for 2016-17 - A full review and discussion was held.

Motion was made by Tom Davis to approve said Budget 2016-17 for the CTESOA. Motion was seconded by Dave Huber. There being no further discussion, motion was passed unanimously.

Discussion regarding next regular quarterly meeting – Meeting scheduled for Monday, January 9th, 2017 @ 9:00 am at CAL Tahoe/SLT Station 2

Brief discussion regarding special meeting to discuss IFT's tentatively scheduled for Thursday, December 15, 2016 @ 9:00 am at Lake Valley Station 7 – Training Room

E. Adjournment 9:40 am

Minutes taken by Cynthia Montgomery, Office Assistant CTESOA